# WHITE LAKE PRESERVATION ASSOCIATION, LTD. BY-LAWS 

## ARTICLE I: MEMBERSHIP

## Section I: Eligibility for Membership

Application for voting membership shall be open to any member that supports the purpose to improve conserve and preserve White Lake through on going weed harvesting activities. Membership is granted after a completion and receipt of a membership application and annual dues.

Section II: Rights of Members
Each member shall be eligible for one voting representative to cast the member's vote in association elections.

Section III: Resignation and Termination
Any member may resign by filing a written resignation with the secretary. A member may have their membership terminated by a majority vote of the membership at a regular meeting if said member no longer agrees with the purpose statement in Article I, Section I. No dues will be refunded, and membership termination constitutes forfeiture of all claims to any property and assets of this association

ARTICLE II: FINANCE
Section I: Annual Dues
The amount required for annual dues shall be set one year prior by the members in attendance at the annual meeting by a majority vote of the members in attendance at the annual meeting, Continued membership is contingent upon being up to date on membership dues. A grace period of 30 days shall exist prior to removal from membership.

Section II: Responsibility
The treasurer shall be accountable for all finances of this association.

## Section III: Expenditures

No expenditure in the excess of $\$ 250.00$ shall be made without the membership approval, except in the case of an emergency when a unanimous vote of all the board can authorize expenditures up to $\$ 1000.00$.

Section III: Records
An annual financial report shall be available to all members upon request. The books of account shall be open for inspection at regular meetings and by appointment at the convenience of the treasurer. An annual internal audit shall be performed for accuracy and sound practices. An external audit may be requested in lieu of an internal audit at any time by the Board of Directors.

## Section V: Inurement of Income

No part of the net earnings of the corporation shall inure to the benefit of, or be distributable to its members, trustees, officers or other private persons, except that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered.

## Section VI: Operational Limitations

Notwithstanding any other provisions of these articles, the corporation shall not carry on any other activities not permitted to be carried on by a corporation exempt from Federal income tax under Section 501 (c) (3) of the Internal Revenue Code or the corresponding section of any future federal tax code.

## Section VII: Dissolution Clause

Upon dissolution of the corporation, the Officers and Directors shall, after paying or making provision for payment of all the liabilities of the corporation, dispose of all the assets of the corporation in such manner, or to such organization or organizations organized and operated exclusively for charitable, educational, or scientific purposes as shall at that time qualify as an exempt organization or organizations under section 501 (b) (3) of the Internal Revenue Code, or the corresponding section of any future Federal Tax Code.

Any such assets not disposed of shall be disposed of by the Court of Common Pleas of Waupaca County, Wisconsin, exclusively for such purposes or to such organizations as said Court shall determine, which are operated for such purposes.

## ARTICLE III: MEETINGS OF MEMBERS

Section I: Annual Meeting
The organization shall hold an annual meeting in the month of March for the purpose of electing Officers, Directors, and other business.

## Section II: Regular Meetings

The association shall hold monthly meetings as deemed necessary to function as an organization. Meeting times, places, and dates shall be decided by the assembly in all matters of business. A simple majority of votes cast shall govern.

Section III: Voting
Members unable to attend meetings may vote by absentee ballot for election of Officers and Directors. Absentee ballots must be received prior to the date of the proposed meeting to be counted.

Section IV: Special Meeting
Special meetings may be called by the Chairperson upon notification of the membership at large by email or mail.

## Section V: Notice of Meetings

Printed notice of each meeting shall be given to each voting member, by email or mail, not less than two weeks prior to the meeting.

## ARTICLE IV: OFFICERS AND BOARD OF DIRECTORS

Section I: General Affairs
The affairs of the association shall be managed by its Board of Directors but shall consist of no less than four (4) nor more than seven (7)_including the following officers: The Chairperson (President), Vice Chairperson (Vice President), Secretary, Treasurer, and three directors.

## Section II: Term of Office

All officers and directors shall serve for one (3) year term and no more than two consecutive terms in the same office. An exception will be granted if the position is unopposed in the election. Vacancies created by illness, disability, or inability to serve by an officer or director, shall be filled by majority vote at the next regular meeting.

Section III: Duties
The Chairperson shall preside at all meetings. The Vice Chair shall preside in the absence of the Chairperson. The Secretary and Treasurer shall keep permanent records of Association business and finance. The Secretary is responsible for preparing all meeting minutes and maintaining all records. The day to day operation of this club shall be entrusted to the above described officers acting as a body. A simple majority vote of all officers and directors meeting in concert shall govern day to day operations.

Section IV: Meetings
Board meetings shall be held no less than six (6) times a year or as deemed necessary to function as an organization.

## ARTICLE V: COMMITTEES

Section I: Committee Members
All committees shall be appointed by members present at a regular meeting. Committee members are responsible for selecting their chairperson. A committee will expire when its function is completed. Standing committees shall report at every membership meeting.

## ARTICLE VII: QUORUM

Section I:
A quorum shall consist of a simple majority of the membership voting at a regular or special meeting.

## ARTICLE VIII: AMENDMENTS

Section I: Altering and amending
Amendments to these bylaws must be by a written resolution presented at a regular or special meeting of the association. Such amendments must be presented at a meeting for action by a vote at the next meeting and the general membership shall be notified and absentee ballots shall be considered.

Updated and approved at the annual membership meeting March 9, 2019

